

# HOYT LAKES PUBLIC LIBRARY

## December 17, 2024

The meeting was called to order at 5:05 p.m. by Chair Holly Gross. Present: Sue Sowers, Holly Gross, Sharon Nelson, Shelly Leffel and Sarah Royseth.

MINUTES from Nov 19 were read and approved. A motion was made by Sharon and seconded by Sarah to approve the minutes. Unanimously carried.

TREASURER'S REPORT: The Treasurer's Report was read and approved. A motion was made by Sarah and seconded by Holly to approve the Treasurer's Report. Unanimously carried.

LIBRARIAN'S REPORT: There were 8 new registrations in Nov. Local usage was 86%. TalkBox had 0 use. Downloadable items and Hoopla total 305. Hoopla usage was 124. ILL's sent out were 133. ILL's received were 97. The total circulation for Nov was 938. Computer usage was 71. A motion was made by Sharon and seconded by Shelly to approve the Librarian's Report. Unanimously carried.

NEW INVOICES: The invoices were discussed. A motion was made by Sarah and seconded by Holly to approve the new invoices. Unanimously carried.

### OLD BUSINESS:

1. None

### NEW BUSINESS:

1. Upcoming programs:
  - a. Sit N Stitch 12/28 at 10:30am
  - b. Adult Winter Reading Program 1/6 - 2/28
  - c. Movie 1/9 at 1:00
  - d. Mocktail Social 1/16 from 6:30 – 9pm
2. Closed 12/24 and 12/25 for Christmas
3. Review of Board terms
  - a. Shelly 1 yr anniversary
  - b. Sarah 3 yr anniversary
  - c. Holly 3 yr anniversary
  - d. Sharon 6 yr anniversary
4. Policies for review and approval:
  - a. Social Media Policy
  - b. Service Animal Policy
  - c. Photography and Filming PolicyMotion to approve the policies as written by Shelly and seconded by Holly. Unanimously carried.

The next Library Board meeting will be Thursday Jan 23, 2024 at 5:00pm.

A motion was made by Shelly and seconded by Sharon to adjourn at 5:40pm. Unanimously carried.

Respectfully submitted,  
Sarah Royseth