

# HOYT LAKES PUBLIC LIBRARY

November 19, 2024

The meeting was called to order at 5:02 p.m. by Chair Holly Gross. Present: Sue Sowers, Holly Gross, Sharon Nelson, and Sarah Royseth. Shelly Leffel absent for cause.

MINUTES from Oct 21 were read and approved. A motion was made by Sharon and seconded by Sarah to approve the minutes. Unanimously carried.

TREASURER'S REPORT: The Treasurer's Report was read and approved. A motion was made by Sarah and seconded by Holly to approve the Treasurer's Report. Unanimously carried.

LIBRARIAN'S REPORT: There were 7 new registrations in Oct. Local usage was 82%. TalkBox had 0 use. Downloadable items and Hoopla total 321. Hoopla usage was 108. ILL's sent out were 166. ILL's received were 118. The total circulation for Oct was 1067. Computer usage was 98. A motion was made by Sharon and seconded by Holly to approve the Librarian's Report. Unanimously carried.

NEW INVOICES: The invoices were discussed. A motion was made by Holly and seconded by Sharon to approve the new invoices. Unanimously carried.

## OLD BUSINESS:

1. Library Board member, Sheri Zins approved. She will attend the January meeting.

## NEW BUSINESS:

1. Upcoming programs:
  - a. Sit N Stitch 11/23 at 10:30am
  - b. New Rangers dinner 12/10 from 4:30 – 6:00
  - c. Movie 12/12 at 1pm: Fly Me to the Moon
  - d. Make Take and Give: 12/14 from 10:30 – 11:30 mini clay flowerpot snowman and more.
2. Closed 11/28 – 11/30 for Thanksgiving weekend
3. Sue on vacation Dec 2 – 9.
4. Policies presented for review and approval. Motion was made by Sarah to approve the policies as written and reviewed. Second by Sharon. Unanimously carried.
  - Hours of Operation
  - Meeting Room
  - Reference Services

The next Library Board meeting will be Tuesday Dec 17, 2024 at 5:00pm.

A motion was made by Sharon and seconded by Sarah to adjourn at 5:39pm. Unanimously carried.

Respectfully submitted,  
Sarah Royseth